

MID-STATE SPECIAL EDUCATION  
EXECUTIVE COMMITTEE MEETING  
Regular Board Meeting  
Official Minutes  
June 23, 2021

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman, Dr. Becky Schuchman, at 9:05 a.m. with remote participation as allowed during the current public health emergency, current Disaster Declaration, and extended Executive Orders. In-person attendance at this meeting was deemed not practical, prudent, or feasible. In complying with our revised policy related to Open Meetings Act, the Board Secretary completed the following requirements: kept a verbatim record of the complete meeting for no less than 18 months; ensured that any interested member of the public can hear discussion; verified that each Board Member could hear one another; verified the Board Members present and that a quorum was met; conducted all votes by roll call and recorded each Board Member's vote so that it is identified; and reported to the public following the Board's meeting with no physical presence of quorum.

MEMBERS PRESENT

Dr. Wes Olson (Remote), Bond County; Dr. Becky Schuchman, Carlinville; Mr. Ben Theilen, Edinburg; Mr. David Powell, Hillsboro; Dr. Gregg Fuerstenau, Litchfield; Mr. Aaron Hopper, Panhandle; Mr. Chris Clark, South Fork; Ms. Julie Healy (Remote), St. Elmo; Dr. Jennifer Garrison, Vandalia;

OTHERS PRESENT

Mrs. Angela Armour, Director; Mrs. Vickie Throne, Executive Board Secretary; Mrs. Lyn Becker, Assistant Director; Mrs. Liz Holcomb, Business Manager

Recognition of Visitors: None

MEMBERS ABSENT

Mr. Mike Shackelford, Brownstown; Mr. Dave Meister, Morrisonville; Mr. Robert Koontz, Mulberry Grove; Ms. Melissa Ritter, Ramsey

CONSENT AGENDA

The following were presented as part of the Consent Agenda for approval:

- Regular Session Minutes from May 19, 2021
- Destruction of Executive Session Audio Recordings Older than 18 Months: MSSE Regular Meeting (None)
- Financial report - The FY 21 Balance Sheet and Receipt vs. Expenditures reflected a May 31<sup>st</sup> fund balance of \$2,010,686.00 including revenue of \$141,749.09 and expenditures totaling \$438,308.07. The projected June expenses were estimated at \$542,000.00 with projected revenue of \$158,000.00. The resulting June 30<sup>th</sup> fund balance was projected at \$1,630,212.66.
- June Accounts Payable List in the amount of \$180,715.52 was presented for approval and for immediate payment.

A motion made by Dr. Fuerstenau and seconded by Mr. Powell to approve the Consent Agenda. Roll Call Vote. Fuerstenau, yes; Olson, yes; Powell, yes; Healy, yes; Garrison, yes; Hopper, yes; Clark, yes; Schuchman, yes; Theilen, yes. Motion carried 9-0

REPORTS AND COMMUNICATION

Mrs. Armour reported that Excess Cost is complete for all districts, and we are working with ISBE and with Morrisonville in utilizing allowable exceptions for the Maintenance of Effort shortfall. Mrs. Armour reminded the board that the FY22 IDEA grants need to be submitted soon to obtain a July 1<sup>st</sup> start date.

Mrs. Armour reported that the Youth in Care Claims (formerly Orphanage) were submitted prior to the June 15<sup>th</sup> deadline. Private Facility Claims are due July 15<sup>th</sup> for the regular term and are also complete for all districts. Preliminary claims amount for all districts is over \$1.5 million.

Mrs. Armour reported that we received notice on June 1<sup>st</sup> from TRS that they will be auditing our FY20 records. We do not yet have our FY21 contract or audit dates from Mose, Yockey, but we have already received a couple requests for information.

Mrs. Armour reminded the board that they need to have their board appoint a representative to the Governing Board and provide the name and contact information to us. Since we are a legal entity, we must have a board of elected officials.

Mrs. Armour provided a brief update on the following legislation related to special education:  
HB0040 - Allows students who turn 22 to finish the remainder of the school year as opposed to the current practice of aging out on the day before their 22nd birthday.

HB0041 - Requires that, prior to making an out-of-state residential placement, school districts must refer to a comparable in-state placement, if available.

HB0219 - Reforms the use of time out and physical restraint.

HB0290 - Requires the state to provide a parent's guide to PUNS and for schools to distribute it at each annual review.

HB2748 - Provides that if a student with an IEP turns 22 during the time in which the student's in-person instruction, services, or activities are suspended for a period of 3 months or more during the school year as a result of the COVID-19 pandemic, the student is eligible for services up to the end of the regular 2021-2022 school year, unless the student is no longer a resident of that school district.

HB3950 - Secures that students with disabilities have access to the district's CTE programs as part of transition programming and requires community colleges to develop dual credit courses for students with disabilities.

SB0517 - The amended version of this bill now requires the creation of a Senate commission to review the current funding system, consider other state structures and make recommended changes to Illinois's special education funding formulas by November 30, 2021 to insure placement neutral funding and address high-cost needs in line with the principles of EBF.

SB0654 - Requires daily play time for students in grades K-5. Defines play time and requires that, for students with disabilities, it complies with the IEP.

Mrs. Armour reported that we have a School Social Work resignation resulting in a vacancy.

Mrs. Armour just learned from Shannon Fehrholz at ROE 51 that JCAR approved the short-term approvals for school support personnel. We do not know exactly what that means nor the timeline, but it will hopefully allow for an MSW or LCSW to easily obtain short-term approval and then full ISBE licensure. Currently, those with ISBE licensure as Guidance Counselor or Marriage & Family Counselor can perform portions of the SSW needs. She asked the superintendents to please share names of any SSW looking for a change or of a retired guidance counselor who may be interested in part- or full-time counselling for the upcoming year.

Mrs. Armour reported that the Building & Facility Committee met prior to our board meeting at 8:15 a.m. and the Personnel/Search Committee will meet following the meeting at 9:30 a.m.

#### UNFINISHED BUSINESS

None

## NEW BUSINESS

Dr. Schuchman reported that there are several contracts and agreements listed for consideration and approval including Infinitec/CUP Seguin of Greater Chicago; Miller, Tracy, Braun, Funk, & Miller, Ltd.; Mose, Yockey, Brown, & Kull, LLCC; Prairie State Insurance Cooperative; Schmedeke Mowing; South Macoupin Association for Special Education Visually Impaired; and Intergovernmental Agreement with South Macoupin Association for Special Education Transition Specialist.

A motion made by Dr. Garrison and seconded by Mr. Powell to approve the contracts and services agreements for FY22, as presented. Roll Call Vote. Powell, yes; Olson, no response; Clark, yes; Healy, yes; Hopper, yes; Fuerstenau, yes; Garrison, yes; Theilen, yes; Schuchman, yes. Motion carried 8-0.

Mrs. Armour presented the FY22 MSSE Executive Committee Meeting Schedule. It was determined that the scheduled board meeting date of July 21, 2021 is canceled. Discussion occurred regarding possible conflicts on the August 18<sup>th</sup> meeting date due to district institute days and the first day or student attendance in several districts. It was determined that we would have enough in attendance for a quorum, so the date of August 18<sup>th</sup> remained as scheduled.

A motion made by Mr. Clark and seconded by Dr. Fuerstenau to approve the FY22 Mid-State Board Meeting Schedule with the change as presented, Olson, yes; Healy, yes; Clark, yes; Garrison, yes; Hopper, yes; Fuerstenau, yes; Schuchman, yes; Theilen, yes; Powell, yes. Motion carried 9-0.

A motion made by Dr. Garrison and seconded by Mr. Clark to recommend board officers for FY22 of Becky Schuchman, chairperson; Melissa Ritter, vice-chairperson; Vickie Throne, secretary; Angela Armour, treasurer. Healy, yes; Schuchman, yes; Clark, yes; Olson, yes; Fuerstenau, yes; Garrison, yes; Theilen, yes; Powell, yes; Hopper, yes. Motion carried 9-0.

A motion made by Mr. Theilen and seconded by Mr. Hopper to approve the FY22 Committees: Finance: Becky Schuchman, Ritter, Hopper, Clark, Koontz; Personnel/Search: Schuchman, Garrison, Ritter, Clark, Koontz; Policy: Schuchman, Ritter, Theilen, Healy; Building and Facilities: Powell, Fuerstenau, Shackelford, Theilen, Hopper. Healy, yes; Schuchman, yes; Clark, yes; Olson, yes; Fuerstenau, yes; Garrison, yes; Theilen, yes; Powell, yes; Hopper, yes. Motion carried 9-0.

A motion made by Mr. Hopper and seconded by Mr. Powell to appoint FY22 Non-Discriminator Coordinator, Angela Armour and Complain Managers Angela Armour and David Powell; Designate the following positions to the MSSE Joint Committee: Director, Assistant Director, and two MSSE Licensed Staff (Armour, Becker, Marquardt, Schmidt). Clark, yes; Healy, yes; Fuerstenau, yes; Hopper, yes; Theilen, yes; Olson, yes; Powell, yes; Garrison, yes. Motion carried 9-0.

## EXECUTIVE SESSION

None

## ACTION ITEMS

A motion made by Mr. Clark and seconded by Mr. Hopper to recommend accepting the resignations of Shay Jones effective June 10, 2021 and of Lisa Cacciatori effective June 9, 2021. Olson, yes; Healy, yes; Clark, yes; Garrison, yes; Hopper, yes; Fuerstenau, yes; Schuchman, yes; Theilen, yes; Powell, yes. Motion carried 9-0.

A motion made by Mr. Powell and seconded by Mr. Theilen to approve a stipend for Laura Snyder related to the provision of Transition Specialist services to South Macoupin Association of Special Education and for Nancy Roasio related to the supervision of an SSW intern, both as presented, and the employment of Ingrid Watkins, student clerical, as presented beginning July 7, 2021. Healy, yes; Schuchman, yes; Clark, yes; Olson, yes; Fuerstenau, yes; Theilen, yes; Powell, yes; Hopper, yes; Garrison, yes. Motion carried 9-0.

ADJOURNMENT

A motion made by Dr. Olson and seconded by Mr. Powell to adjourn the meeting at 9:27 a.m. Roll Call Vote. Hopper, yes; Olson, yes; Healy, yes; Garrison, yes; Fuerstenau, yes; Schuchman, yes; Clark, yes; Powell, yes; Theilen, yes. Motion carried 9-0

Respectfully submitted,

Mrs. Vickie Throne, Executive Board Secretary

Bucky Schuchman

Chairperson

8/18/2021  
Date

Vickie L. Throne

Secretary of the Board

8/18/2021  
Date