

MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING

Regular Board Meeting

Official Minutes

February 13, 2024

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman, Ms. Melissa Ritter at 9:05 a.m.

MEMBERS PRESENT

Ramsey: Ms. Melissa Ritter; Mulberry Grove: Ms. Casie Bowman; South Fork: Mr. Chris Clark; Vandalia: Dr. Jennifer Garrison; Panhandle: Mr. Aaron Hopper; Morrisonville: Mr. Patrick Murphy; Bond: Dr. Wes Olson; St. Elmo: Mr. Travis Portz; Hillsboro: Mr. David Powell; Brownstown: Mr. Mike Shackelford

MEMBERS ABSENT

Edinburg: Ms. Ashley Francis; Litchfield: Dr. Gregg Fuerstenau; Carlinville: Dr. Becky Schuchman

OTHERS PRESENT

Mrs. Bobbi Fisher, Director; Liz Holcomb, Business Manager; Ingrid Watkins, Executive Secretary

CONSENT AGENDA

The following were presented as part of the Consent Agenda for approval:

- Regular Session Minutes from January 17, 2024
- Destruction of Regular Session Audio Recordings maintained to comply with OMA related to a remote meetings (none for February), and Executive Session Recordings (none).
- Financial report - The FY24 Balance Sheet and Receipts versus Expenditures reflects the January fund balance of \$2,583,253.21 which includes receipts of \$148,591.82 and expenditures of \$454,516.46. FY24 revenue is being received as anticipated. For February, our projected revenue is down to \$87,521.71 since five of the six assessments have been received with anticipated expenses of \$468,315.44. Our resulting February 29th fund balance is projected at \$2,202,459.48.
- Accounts payable review, approval, and order for immediate payment of February 13th bills in the amount of \$172,968.13. Expenses include routine bills, GSA/EBF flow-through to districts, professional development, materials/assessments/mileage, legal, and contractual therapies.

A motion made by Dr. Jennifer Garrison and seconded by Ms. Bowman to approve the Consent Agenda. Roll Call Vote: Ms. Ritter, yes; Ms. Bowman, yes; Mr. Clark, yes; Dr. Garrison, yes; Mr. Hopper, yes; Mr. Murphy, yes; Dr. Olson, yes; Mr. Portz, yes; Mr. Powell, yes; Mr. Shackelford, yes. Motion carried 10 yay, 0 nay.

REPORTS AND COMMUNICATION

Mrs. Fisher congratulated Ashley Francis on officially being listed as Edinburg Superintendent and congratulated Melissa Ritter on being named the Superintendent of Distinction for the Kaskaskia Region

Mrs. Fisher reported that February is Low Vision Awareness Month. April Wilson serves 17 students across 8 of our districts. MSSE also has Kristy Duckels to help serve 2 students with her specialty in Orientation and Mobility. Both providers are shared by other neighboring co-operatives.

Mrs. Fisher reported that March 3-9, 2024 is National School Social Work week. Given the status of our mental health challenges and behavioral challenges impacting every school in our cooperative, Mrs. Fisher gave a big thank you to Karen Bennett, Lynn Cina, Rick Cina, Megan Harley, Patty Redpath, Nancy Roasio, Jessica Ryan, Sarah Turner, and Scarlett Vanzo for all the support they provide.

Mrs. Fisher reported that Excess Cost was done on time, with all districts now approved. MOE projections were done and 11 districts are to meet MOE, with 2 needing to meet through exceptions. However, work has been done to find the required amount through exceptions so Ingrid will be able to complete that once MOE is released. A reminder was also given by Mrs. Fisher to the superintendents to amend their

There was no unfinished business.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

Mrs. Ritter reminded everyone that the executive session would be in regards to the maternity leave request for Ms. Hartley. There was no executive session.

ACTION ITEMS

Mrs. Ritter recommended approving the maternity leave request for Michaela Hartley, from April 11, 2024 to September 30, 2024.

A motion made by Ms. Ritter and seconded by Mr. Clark to approve the maternity leave request for Michaela Hartley, from April 11, 2024 to September 30, 2024. Roll Call Vote. Ms. Ritter, yes; Ms. Bowman, yes; Mr. Clark, yes; Dr. Garrison, yes; Mr. Hopper, yes; Mr. Murphy, yes; Dr. Olson, yes; Mr. Portz, yes; Mr. Powell, yes; Mr. Shackelford, yes. Motion carried 10 yay, 0 nay.

DISCUSSION

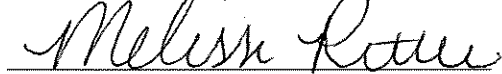
The Executive Committee Board is scheduled for Wednesday, March 20th at 9:00 a.m. The Governing Board Meeting is scheduled for Wednesday, April 3, 2024, at 6:30 pm. This meeting may be cancelled.

ADJOURNMENT

A motion made by Mr. Powell and seconded by Ms. Ritter to adjourn the meeting at 9:15 a.m. Motion carried unanimously by voice vote.

Respectfully submitted,

Mrs. Bobbi Fisher, Director



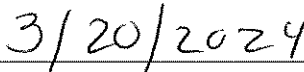
Chairperson



Secretary of the Board



Date



Date