



Special Education Teacher – Blind or Visually Impaired Job Description

TITLE: Special Education Teacher – Vision

FLSA Class: Exempt

Date: January 2022

QUALIFICATIONS:

- Licensed as per Illinois State Board of Education requirements – PEL endorsed in Blind or Visually Impaired
- Certified Orientation and Mobility Specialist (COMS) ACVREP certification preferred but not required
- Excellent interpersonal, communication, organizational and time management skills
- Possess a valid driver's license and maintains automotive insurance coverage as required by IL law

ESSENTIAL JOB FUNCTIONS – May include, but are not limited to, the following:

1. Demonstrates clear knowledge of content and pedagogy and utilizes a variety of approaches to meet the needs of students;
2. Demonstrates knowledge of the impact of visual disorders and additional disabilities on students and their learning experiences;
3. Sets appropriate instructional outcomes through the development and implementation of measurable IEP goals and viable methods of assessment;
4. Demonstrates knowledge of available resources through the district, community, professional organizations or university; facilitates acquisition of specialized equipment and maintains inventory; uses appropriate assistive technology and Braille materials and instruction for students with visual disorders;
5. Designs coherent instruction and provides direct instruction and/or consultation that are differentiated and support instructional outcomes;
6. Designs student assessments that are aligned with instructional outcomes and uses assessment data to develop individualized instructional strategies to enhance learning;
7. Creates an environment of respect and rapport appropriate to the age group;
8. Establishes a culture for learning that conveys an enthusiasm for learning and high expectations;
9. Manages classroom procedures and keeps students productively engaged with smooth transitions;
10. Maintains effective behavior management to create a positive learning environment;
11. Organizes physical space that is safe for all children and allows for equal access to learning;
12. Demonstrates knowledge and effective use of various communication strategies with students;
13. Uses questioning and discussion techniques that are of high quality and engage all students;
14. Schedules/plans/monitors IEP implementation using a variety of service delivery models and activities to engage students;
15. Uses assessment data to guide instruction and help students monitor their progress;
16. Demonstrates flexibility and responsiveness by adjusting lessons, providing accommodations, seeking new approaches;
17. Regularly reflects on the effectiveness of a lesson and how to make improvements;
18. Maintains accurate student records; submits requested documents within established timelines;
19. Communicates frequently with families and engages them in the instructional program; notifies and assists parents with low vision clinic registration and eye exam;
20. Participates in the professional community maintaining positive relationships with colleagues, students and families;
21. Seeks targeted professional development, develops goals or professional growth plan, shares and is responsive to feedback;
22. Displays professionalism, honesty, integrity, ethical practice and confidentiality; implements IEP services and requirements within legally mandated timelines; complies with the provisions of the IDEA; follows designated schedule, attendance policy and is punctual;
23. May be required to perform other tasks as assigned.

Employees in this position must be able to (a) sit for extended periods of time, (b) type/enter data into computer, (c) stand, walk, bend over, reach, push/pull up to 10 lbs., and lift/carry up to 25 lbs.

EXPECTATIONS:

Maintains a high level of ethical behavior and confidentiality of information about students;

Communicates effectively with staff, parents and students;

Displays fairness, patience, self-control, and impartiality for all students and staff;

Demonstrates the ability to work effectively with others;

Engages in professional development activities;

Performs and completes duties within legally mandated timelines;

Adheres to designated work schedule;

Attends CPI trainings to maintain a valid certification;

Follows policies and procedures of Mid-State Special Education cooperative and the district(s)/ building(s) to which assigned;

Adheres to established rules, regulations, laws, and appropriate ethical standards.

SCHEDULING

The normal work hours for this position are 8:00 a.m. to 4:00 p.m. The schedule is subject to change.