

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
Regular Board Meeting
Official Minutes
August 19, 2020**

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman, Dr. Becky Schuchman, at 3:30 p.m. with remote participation as allowed by Gubernatorial Disaster Proclamation related to (COVID-19 pandemic).

MEMBERS PRESENT

Dr. Wes Olson (Remote), Bond County; Dr. Becky Schuchman (Remote), Carlenville; Dr. Gregg Fuerstenau (Remote), Litchfield; Mr. Ben Theilen (Remote), Edinburg; Mr. Aaron Hopper (Remote), Panhandle; Ms. Melissa Ritter (Remote), Ramsey; Mr. Chris Clark, South Fork; Mr. Robert Koontz (Remote), Mulberry Grove; Mr. Dave Meister (Remote), Morrisonville

OTHERS PRESENT

Mrs. Angela Armour, Director; Mrs. Vickie Throne, Executive Secretary; Ms. Liz Holcomb, Business Manager; Mr. Kurtis Land, CTI technology

Recognition of Visitors: None

MEMBERS ABSENT

Dr. Jennifer Garrison, Vandalia; Mr. Mike Shackelford, Brownstown; Mr. David Powell, Hillsboro; Ms. Julie Healy, St. Elmo

CONSENT AGENDA

The following were presented as part of the Consent Agenda for approval:

- Regular Session Minutes from June 17, 2020.
- Destruction of Executive Session Audio Recordings Older than 18 Months from the MSSE Jan. 30, 2019 meeting.
- Financial report - Ending FY 20 and closing out the 15 account, the June 30th Balance Sheet and the FY20 Receipts vs. Expenditures reflect a June 30th fund balance of \$0.00. In June, the \$524,396.11 fund balance was transferred to the 16 account. To end FY20, the June 30th Balance Sheet and the FY20 Receipts vs. Expenditures reflect a June 30th fund balance of \$1,360,783.47 which includes Revenue of \$146,292.32 and expenditures total \$582,029.50. The FY21 Balance Sheet and Receipts vs. Expenditures reflect a July 1st fund balance of \$1,360,783.47 and a July 31st fund balance of \$1,736,677.92 which includes Revenue of \$673,636.71 and expenditures totaling \$300,570.45. The projected August expenses are estimated at \$269,914.17 with projected revenue of \$812,145.40. The resulting August 31st fund balance is projected at \$2,281,737.36.
- June 26th Accounts Payable in the amount of \$30,536.47, July 15th Accounts Payable in the amount of \$89,852.30, and August 19th Accounts Payable in the amount of \$57,812.45 which included a Cash Pay of \$13,313 to PSIC were presented for approval.

A motion made by Dr. Fuerstenau and seconded by Dr. Olson to approve the Consent Agenda. Roll Call Vote. Fuerstenau, yes; Olson, yes; Koontz, yes; Meister, yes; Ritter, yes; Hopper, yes; Clark, yes; Schuchman, yes; Theilen, yes. Motion carried 9-0

REPORTS AND COMMUNICATION

Mrs. Armour reported that the Governing Board Meeting is scheduled for Wednesday August 26, 2020. Each district who has not already done so needs to provide the name of the local board representative and alternate to the Governing Board for FY21.

Mrs. Armour provided a written update regarding COVID Planning and Response, GoForward, Mentoring & Induction, Beginning of the Year Staff Meeting, CPI Trainings, Discrete Trial Instruction training, Embrace updates, IDEA grant update, and Special Education Legal Updates.

EXECUTIVE SESSION

None

ACTION ON BUSINESS ITEMS

A motion made by Mr. Hopper and seconded by Dr. Fuerstenau to recommend the employment of Brenda Patrick, Ali Beyers, and Velvet Balmer for the 2020-21 school year, as presented. Roll Call Vote.

Hopper, yes; Olson, yes; Fuerstenau, yes; Schuchman, yes; Meister, yes; Clark, yes; Ritter, yes; Theilen, yes; Koontz, yes. Motion carried 9-0.

A motion made by Mr. Theilen and seconded by Mr. Clark to approve the 3% salary increase and benefit increases for employees for FY21, as presented. Roll Call Vote. Meister, yes; Hopper, yes; Theilen, yes; Fuerstenau, yes; Schuchman, yes; Clark, yes; Ritter, yes; Olson, yes; Koontz, yes. Motion carried 9-0

UNFINISHED BUSINESS

Mrs. Armour presented the Revised FY21 Board Meeting Schedule for approval.

A motion made by Dr. Fuerstenau and seconded by Mr. Theilen to approve the board meeting schedule, as presented. Roll Call Vote. Ritter, yes; Olson, yes; Meister, yes; Clark, yes; Koontz, yes; Hopper, yes; Fuerstenau, yes; Theilen, yes; Schuchman, yes. Motion carried 9-0.

NEW BUSINESS

Mrs. Armour presented PRESS Policy 104 updates. Mrs. Armour recommended adoption at this meeting of 2:220 and 2:220 E9 Exhibit to better formalize our procedures related to our board meetings given the current pandemic. She recommends 1st reading of all other Press Policy 104 updates. The new 7:345 Education Tech; Student Data Privacy and Security is not being included for a first reading and will be presented after it is rewritten at a later meeting.

A motion made by Mr. Hopper and seconded by Ms. Ritter to approve adopting 2:220 and 2:220 E9 Exhibit and the 1st reading of all other Press Policy 104 updates. Roll Call Vote. Olson, yes; Clark, yes; Ritter, yes; Hopper, yes; Fuerstenau, yes; Meister, yes; Schuchman, yes; Koontz, yes; Theilen, yes. Motion carried 9-0.

Mrs. Armour presented the Mid-State Special Education Joint Agreement Policy and Procedures for Behavioral Interventions for Students Eligible for Special Education. Mrs. Armour noted that this will be presented for approval by the Governing Board and that each member district should adopt this policy as well.

A motion made by Dr. Fuerstenau and seconded by Mr. Clark to approve and use the Mid-State Special Education Joint Agreement Policy and Procedures for Behavioral Interventions for Students Eligible for Special Education Services in all member districts effective immediately. Roll Call Vote. Olson, yes; Clark, yes; Ritter, yes; Hopper, yes; Fuerstenau, yes; Meister, yes; Schuchman, yes; Koontz, yes; Theilen, yes. Motion carried 9-0.

Mrs. Armour presented for approval the Contract and Services Agreement Renewals for Sidekick Therapy Partners; Mose, Yockey, Brown, & Kull, LLC; Prairie State Insurance Cooperative; Schmedeke Lawn, LLC; TheraKids Addendum; Transition Curriculum, Inc.

A motion made by Dr. Fuerstenau and seconded by Mr. Theilen, to approval the contracts and services agreements for FY21, as presented. Roll Call Vote. Schuchman, yes; Clark, yes; Olson, yes; Ritter, yes; Fuerstenau, yes; Meister, yes; Koontz; Theilen, yes; Hopper, yes. Motion carried 9-0.

Mrs. Armour presented the FY21 MSSE Proposed Budget for approval to present at the upcoming Governing Board meeting.

A motion made by Mr. Hopper and seconded by Mr. Meister to present the FY21 Mid-State Budget at the upcoming Budget Hearing on August 26th, as presented. Roll Call Vote. Schuchman, yes; Clark, yes; Olson, yes; Ritter, yes; Fuerstenau, yes; Meister, yes; Koontz, yes; Theilen, yes; Hopper, yes. Motion carried 9-0.

DISCUSSION

The next Executive Committee Board meeting is scheduled for Wednesday, September 16, 2020 at 9:00 a.m. and the Governing Board meeting is set for August 26th at 6:30 p.m.

ADJOURNMENT

A motion made by Dr. Fuerstenau and seconded by Ms. Ritter to adjourn the meeting at 3:45 p.m. Roll Call Vote. Meister, yes; Schuchman, yes; Olson, yes; Thelien, yes; Koontz, yes; Hopper, yes; Fuerstenau, yes; Clark, yes; Ritter, yes. Motion carried 9-0.

Respectfully submitted,

Mrs. Vickie Throne, Executive Secretary

Dr. Becky Schuchman
Chairperson

8/19/2020
Date

Vickie L. Throne
Secretary of the Board

8/19/2020
Date